

Gilman Public Library Holiday & Inclement Weather Policy

Holiday Policy:

The Gilman Public Library will be closed on the following Federal holidays:

New Year's Eve

New Year's Day

MLK Day

Memorial Day

July 4th

Labor Day

Thanksgiving

Christmas Eve

Christmas

New Year's Eve

The Gilman Public Library Board of Trustees may close the library on additional dates, surrounding the holiday.

The Gilman Public Library Board of Trustees may close the library to allow the staff to attend classes or conferences.

Inclement Weather:

If the East Marshall school district chooses to have no school, or dismiss students early due to the weather, the library will be closed. The consistency will be helpful for adult & children patrons.

In threatening weather conditions, the Gilman Public Library may be closed. The decision as to close or not, will be made by staff and the Board President will be contacted as to the decision. Decision may be based on the Department of Transportation road reports, loss of power, weather reports, towing bans and the safety of patrons.

If road conditions are deteriorating, the staff member working, or scheduled to work may contact a sub or may elect to close the library, after consultation with a Library Board member.

A poster regarding the possibilities of library closure will be posted on the library door and in the post office.

Approval Date:

Lacey E. Poole *Ryan Olberding* 15 Feb 2021